



## Spelthorne Borough Council

### Cabinet and Property and Investment Committee Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Cabinet expects to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Cabinet which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

The members of the Cabinet and their areas of responsibility are:

Cllr J. Boughtflower	Leader of the Council	<a href="mailto:Cllr.boughtflower@spelthorne.gov.uk">Cllr.boughtflower@spelthorne.gov.uk</a>
Cllr J. McIlroy	Deputy Leader	<a href="mailto:Cllr.McIlroy@spelthorne.gov.uk">Cllr.McIlroy@spelthorne.gov.uk</a>
Cllr M. Attewell	Deputy Leader and Community Wellbeing and Housing	<a href="mailto:Cllr.attewell@spelthorne.gov.uk">Cllr.attewell@spelthorne.gov.uk</a>
Cllr S. Buttar	Finance	<a href="mailto:Cllr.buttar@spelthorne.gov.uk">Cllr.buttar@spelthorne.gov.uk</a>
Cllr R. Barratt	Compliance, Waste and Risk	<a href="mailto:Cllr.barratt@spelthorne.gov.uk">Cllr.barratt@spelthorne.gov.uk</a>
Cllr R. Chandler	Leisure Services	<a href="mailto:Cllr.chandler@spelthorne.gov.uk">Cllr.chandler@spelthorne.gov.uk</a>
Cllr T. Mitchell	Planning and Economic Development	<a href="mailto:Cllr.mitchell@spelthorne.gov.uk">Cllr.mitchell@spelthorne.gov.uk</a>
Cllr R. Noble	Communications, Corporate Management and Environment	<a href="mailto:Cllr.noble@spelthorne.gov.uk">Cllr.noble@spelthorne.gov.uk</a>

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private where exempt and / or confidential information is due to be considered.

Representations regarding this should be made to [committee.services@spelthorne.gov.uk](mailto:committee.services@spelthorne.gov.uk)

Please direct any enquiries about this Plan to the Principal Committee Manager, Gillian Scott, at the Council offices on 01784 444243 or e-mail [g.scott@spelthorne.gov.uk](mailto:g.scott@spelthorne.gov.uk)

## Spelthorne Borough Council

### Cabinet and Property and Investment Committee Forward Plan and Key Decisions for 1 November 2020 to 28 February 2021

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 04 11 2020	Recommendations from the Local Plan Task Group To consider the recommendations from the Local Plan Task Group	Non-Key Decision	Public	Ann Biggs, Strategic Planning Manager Leader of the Council
Cabinet 04 11 2020	Playing Pitch Strategy	Non-Key Decision	Public	Lisa Stonehouse, Leisure Services Manager Portfolio Holder for Leisure Services and New Leisure Centre development
Cabinet 04 11 2020	Dog Control Order To consider adopting a dog control order in the Borough.	Non-Key Decision	Public	Jackie Taylor, Group Head - Neighbourhood Services Portfolio Holder for Compliance, Waste and Risk
Cabinet 04 11 2020	Corporate Health and Safety Policy To adopt a Corporate Health and Safety Policy	Non-Key Decision	Public	Stuart Mann, Health & Safety Officer Portfolio Holder for Compliance, Waste and Risk
Cabinet 04 11 2020	Consultation response on managing Pavement Parking To consider the Council's response to the Department for Transport's public consultation on options for managing pavement parking	Non-Key Decision	Public	Bruno Barbosa, Parking Services Manager Portfolio Holder for Compliance, Waste and Risk

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Property and Investment Committee 09 11 2020	Exempt report - Acquisition AB - Key Decision To consider the acquisition of a Property	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Jeremy Gidman, Asset Management Leader of the Council
Property and Investment Committee 09 11 2020	Exempt Report - Property Letting 'J' To consider the letting of property 'J'	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Deputy Leader
Property and Investment Committee 09 11 2020	Exempt report - Property Letting 'K' To consider the letting of property 'K'	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Deputy Leader
Cabinet 03 12 2020	Community Asset Policy To consider the proposed Community Asset Policy.	Non-Key Decision	Public	Nick Cummings, Property and Development Manager Deputy Leader
Cabinet 03 12 2020	Sandbag Policy To consider and agree to a Sandbag Policy	Non-Key Decision	Public	Nick Moon, Risk and Resilience Manager Portfolio Holder for Environment, Communications and Corporate Management
Cabinet 03 12 2020	Public Space Protection Order - Parks and Open Spaces To consider a proposal to make Public Space Protection Orders in the borough and to consult residents on the matter.	Non-Key Decision	Public	Karen Limmer, Temporary Principal Solicitor Portfolio Holder for Compliance, Waste and Risk

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 03 12 2020	Revenue Monitoring Quarter 2	Non-Key Decision	Public	Grant Miles, Interim Chief Accountant Finance Portfolio Holder
Cabinet 03 12 2020	Capital Monitoring Quarter 2	Non-Key Decision	Public	Grant Miles, Interim Chief Accountant Finance Portfolio Holder
Cabinet 03 12 2020	Adverse Weather Plan Submitted by Applied Resilience for sign-off	Non-Key Decision	Public	Nick Moon, Risk and Resilience Manager Portfolio Holder for Environment, Communications and Corporate Management
Cabinet 03 12 2020	Treasury Management Strategy Statement	Non-Key Decision	Public	Anna Russell, Deputy Chief Accountant Finance Portfolio Holder
Cabinet 03 12 2020	Outline Budget 2021-2022	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Terry Collier, Deputy Chief Executive Finance Portfolio Holder
Cabinet 03 12 2020	Construction Constructors' Framework Agreement	Non-Key Decision	Public	Hilary Gillies, Interim Corporate Procurement Manager Deputy Leader
Cabinet 03 12 2020	DWP Youth Hub Grant	Non-Key Decision	Public	Tracey Carter, Senior Economic Development Officer Portfolio Holder for Planning and Economic Development

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 03 12 2020	Public Space Protection Orders - Unauthorised Mooring To consider a proposal to make new powers to prevent unauthorised Mooring – Proposed Public Space Protection Order, following the results of stakeholder consultation.	Non-Key Decision	Public	Jackie Taylor, Group Head - Neighbourhood Services Portfolio Holder for Compliance, Waste and Risk
Cabinet 03 12 2020	Construction Professional Services Framework Agreement	Non-Key Decision	Public	Hilary Gillies, Interim Corporate Procurement Manager Deputy Leader
Cabinet 03 12 2020	Safeguarding Children and Adults at Risk Policy	Non-Key Decision	Public	Lisa Stonehouse, Leisure Services Manager Portfolio Holder for Leisure Services and New Leisure Centre development
Cabinet 03 12 2020	Exempt report - Thameside House construction budget - Key Decision To consider an exempt report on the construction budget for Thameside House.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Richard Mortimer, Asset Management Contractor Deputy Leader
Cabinet 03 12 2020	Exempt report - Waterfront - Appointment of monitoring surveyor - Key Decision To consider an exempt report on the appointment of a monitoring surveyor to the Waterfront project.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Heather Morgan, Group Head - Regeneration and Growth Deputy Leader

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 03 12 2020	Exempt report - Thameside House - demolition contract - Key Decision To consider the tenders received for the demolition contract in respect of Thameside House.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Heather Morgan, Group Head - Regeneration and Growth Deputy Leader
Cabinet 27 01 2021	Exempt Report - Planned and Reactive Repairs Managed Service Tender To consider an exempt report on the tenders received for the Planned and Reactive Repairs Managed Service contract.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Hilary Gillies, Interim Corporate Procurement Manager Deputy Leader
Cabinet 24 02 2021	Revenue Monitoring Q3 (Oct - Dec) To note the level of revenue spend to the end of December 2020.	Non-Key Decision	Public	Grant Miles, Interim Chief Accountant Finance Portfolio Holder
Cabinet 24 02 2021	Capital Monitoring Q3 (Oct-Dec) To note the level of Capital spend to the end of December 2020.	Non-Key Decision	Public	Grant Miles, Interim Chief Accountant Finance Portfolio Holder
Cabinet 24 02 2021 Council 25 02 2021	Detailed Revenue Budget To consider the detailed revenue budget for 2021/22.	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Finance Portfolio Holder

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 24 02 2021 Council 25 02 2021	Capital programme 2021/22 To agree the Capital programme for 2021/22.	Non-Key Decision	Public	Grant Miles, Interim Chief Accountant Finance Portfolio Holder
Cabinet 24 02 2021	Fees and Charges 2021/22 To consider the level of fees and charges for the period 2021/11	Non-Key Decision	Public	Grant Miles, Interim Chief Accountant Finance Portfolio Holder
Cabinet 24 02 2021 Council 25 02 2021	Annual Grants To agree the organisations to which grants will be made for 2021/22.	Non-Key Decision	Public	Tracy Reynolds, Community Development Manager Finance Portfolio Holder